

Please Remember ...



- Attendance is recorded on your child's termly report.
- You will be informed if your child's attendance starts to cause concern.
- If your child's attendance is below 96%, we will ask for proof of medical appointments.
- Requests for 'Leave of Absence' should be made at least two weeks in advance. Such request will not be ordinarily authorised if your child's attendance is below 96% and only in exceptional circumstances.
- Persistent lateness can be disruptive of others and can cause your child considerable distress.

**Thank you for ensuring that
your child attends school
regularly and on time.**



What is considered to be Good school attendance?

Attendance needs to be at, or
above, 96% before it can be
considered to be good.

If your child's attendance during the school year is	Your Child would have lost
95%	9 days
90%	19 days
85%	29 days
80%	38 days
75%	48 days
70%	57 days
65%	67 days

Over a five year period 90%
attendance will mean that your
child will have lost six months of
schooling. If your child's
attendance is below 90% they are
considered to a
'Persistent Absentee'.

Marston Moreteyne VC School



Attendance Information

**Our Attendance Target is set
at 96% for every child**



Please Note

We operate a staggered
registration period. School
gates open at 8:35 and close
at 8:50 a.m.



Attending school on a regular basis is key to children doing well and sets them up with good habits for later life in the working world. It also gives children the opportunity to ...

- Achieve their full potential and fulfil their aspirations
- Improve their career prospects
- Learn new skills and develop knowledge
- Increase confidence and self esteem
- Improve social skills
- Make lots of friends and feel included
- Belong to a community

How can I help my child attend school regularly and on time?

- Help your child organise everything they need the night before—book bag, reading books, homework, water bottle.
- Do not keep your child off school unless they are too ill to attend. A cold or cough is not really justifiable.
- Avoid making medical appointments during school hours.
- Provide us with more than one emergency contact for your child, to ensure that if we receive no response from one number, we can try the others that you have provided.
- Co-operate with our school to make sure your child overcomes any attendance problems.
- Discuss planned absences with the school and apply for permission well in advance.
- Do not keep your child off school if they are worried or have a problem -talk with them to their teacher.



Over a school year:
5 minutes late every day =
2 days absent.

15 minutes late every day =
7 days absent.

What are my responsibilities?

The Education Act 1996 requires parents to ensure their children, of compulsory school age, receive efficient full-time education.

If a child of compulsory school age fails to attend regularly at a school at which they are registered. The parents may be guilty of an offence and can be prosecuted by the local authority.

Can I take my child out of school for a holiday?

In total there are 176 non-school days a year. This gives families the opportunity to:

- Spend time together
- Go on family visits and days out
- Go on holiday
- Go shopping
- Attend medical appointments

The latest changes to education law state that schools may not grant leave of absence during term time unless there are **'exceptional circumstances'**

We consider every request individually. We understand that some situations are beyond parental control, for example graduations, family court hearings and medical emergencies.

We will require evidence to support any request made under exceptional circumstances from medical professionals, employers, or other professionals involved with the family to support any application made during term time.

We will not grant permission for a birthday, a special anniversary; nor will we accept a written petition from any family member.